
SUZANNE B. FREYER

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LEGAL EXPERIENCE

Pepperdine Caruso School of Law, Malibu, CA

Asst. Professor of Law & Practice, Asst. Director of Academic Mastery & Bar Prep., September 2022 – Present
Teach and develop the curriculum for the Bar Exam Workshop, Advanced Legal Analysis & Writing, and the Academic Mastery Workshop; Grade and provide written individualized feedback on hundreds of practice bar essays, performance tests, and rewrites per year; Assist students with bar exam application process including the moral character application and requests for accommodations; Closely mentor graduates (both first-time and repeat takers) preparing for the bar exam through weekly meetings and individualized counseling/feedback in order to ensure rigor and efficiency of preparation for the exam; Guide students to maximize their academic success in law school; Counsel students regarding course selection, exam-taking and study skills, time-management, writing samples, and all aspects of personal, professional and academic matters; Work with the Academic Mastery team to evaluate and improve current bar programs to meet student needs and increase bar passage rates.

ACI Event Group, San Francisco, CA

Legal Consultant/Bookkeeper, March 2011 – Present

Reviewed and negotiated contracts with vendors and performed bookkeeping duties on a contract/part-time basis.

The Honorable Dickran M. Tevrizian, U.S. District Court, Central District of California, Los Angeles, CA

◆ **Judicial Law Clerk**, September 2006 – June 2007

Returned to the District Court to assist Judge Tevrizian during his final nine months on the bench prior to retirement; Made recommendations to Judge Tevrizian and other United States district judges in civil actions, focusing primarily on long-term and complex motions and/or bench trials.

◆ **Judicial Law Clerk**, August 2002 – August 2003

Made recommendations to the judge in civil actions including securities, labor/employment, toxic tort, patent, copyright, trademark, trade secret, tort, contract, insurance, constitutional and other cases; Researched relevant law and drafted orders on all motions including motions for summary judgment, motions to dismiss, motions for judgment on the pleadings and motions for class certification; Drafted memoranda for the judge regarding criminal motions and motions in limine; Managed scheduling of motions with courtroom deputy clerk; Supervised externs.

Pepperdine University, Malibu, CA

◆ **Outside Counsel**, April 2006 – August 2006

Acted as outside counsel for Pepperdine University on a project-by-project basis; Worked with consultants, public agencies, and City of Malibu officials; Managed Pepperdine's Hydrogeological Monitoring Program, along with the University's Facilities Management and outside consultants; Led team in renewal of NPDES permit; Provided direction to finalize outstanding mitigation efforts related to traffic issues by interacting with the City of Malibu and drawing on expertise from outside traffic consultants.

◆ **Director of Regulatory Affairs**, March 2005 – March 2006

Managed regulatory issues for Pepperdine University, including land entitlements, wastewater, storm water and air quality; Analyzed regulatory legal issues and managed the university's Hydrogeological Monitoring Program; Supervised outside counsel and consultants on a day-to-day basis; Successfully negotiated removal of university's classification as a Title V facility; Acted as liaison between the university and outside agencies such as the City of Malibu, County of Los Angeles and the Regional Water Quality Control Board; Managed departmental budget.

Latham & Watkins LLP, Los Angeles, CA

Associate, Litigation Department, October 2003 – February 2005

Represented corporations in labor/employment, toxic tort, property, contract, and other litigation; Performed case management responsibilities on a day-to-day basis; Drafted numerous pleadings, complaints, answers, discovery motions, responses and requests, motions to dismiss, motions to strike, motions for summary judgment and appellate briefs; Appeared at depositions and hearings.

BUSINESS EXPERIENCE

ACI Event Group, San Francisco, CA

Senior Account Manager, August 1997 – August 1999

Managed accounts and client relationships for growing incentive house; Created and supervised all aspects of each corporate incentive program; Managed, instructed, and supervised work teams and bookkeeper for client accounts.

McCann-Erickson, Seattle, WA

Account Executive, Retail, October 1996 – August 1997

Managed agency's retail accounts; Acted as a liaison between clients and the agency's media, local broadcast, and billing departments; Advised clients regarding strategies and plans; Supervised the media planner and buyers in their daily responsibilities.

Bates USA, Los Angeles, CA

Media Planner/Account Executive, January 1996 – October 1996

Developed strategies and plans for local media campaigns; Advised clients including Miller Brewing Company, Plank Road and Molson Brands; Researched and interpreted competitive/sales data; Managed and monitored media and promotional budgets.

DDB Needham Worldwide, Los Angeles, CA

Media Planner, Entertainment Division, December 1993 – January 1996

Developed, presented, and executed all aspects of strategic media plans for Gramercy Pictures films utilizing network/spot television, cable, spot radio, outdoor and print; Instructed and supervised an assistant planner.

VOLUNTEER/COMMUNITY INVOLVEMENT

Corpus Christi School PSA Board

Advisor (2021/2022), President (2020/2021), President-Elect (2019/2020); Academics & Education (2018/2019), Safeguard the Children (2012/2013 & 2013/2014)

Corpus Christi Parish

Eucharistic Minister (2015 to Present), Altar Server Committee Co-Chair (2017 to 2022), Sunday School Co-Chair (2009 to 2012)

Louis League Board

Advisor (2017/2018 & 2018/2019), President (2016/2017), Board Member (2013 to 2019)

The Center Hollywood, Volunteer (2005 to Present)

BSA, Assistant Scout Master (2020 to 2022)

NLYM, Finance Committee (2022-2024)

EDUCATION

Pepperdine University School of Law, Malibu, CA

Juris Doctor, magna cum laude, May 2002

Honors and Scholarships

Dean's List
Witkin Awards for Academic Excellence,
Property and Family Law
Guy P. Greenwald Jr. Scholarship

John Purfield Scholarship
McIntyre Faries Scholarship
Terry Giles Scholarship

Activities

Pepperdine University Law Review
Co-Chair, Dalsimer Moot Court Competition (2002)
Quarter-Finalist, Dalsimer Moot Court Competition (2001)
Moot Court Board
Student Mentor

Teaching Assistant, Legal Research and Writing
Research Assistant, Professor Timothy Perrin (evidence)
Research Assistant, Professor Peter Wendel (property/wills and trusts)

University of Southern California, Los Angeles

Bachelor of Science, Business Administration, August 1993