

# Pepperdine University School of Law Externship Program

## Weekly Timesheet

*Due Weekly*

Hand deliver to Graduate Law Programs Office or email to:  
[GraduateLaw@Pepperdine.edu](mailto:GraduateLaw@Pepperdine.edu)

Student's Name (please print):

---

Externship Agency: \_\_\_\_\_

(Example: Nickelodeon, NFL, Warner Bros.)

Externship Supervisor (please print): \_\_\_\_\_

(Immediate supervisor signs.)

Date (month/day)	Hours	Description of Activity

**Total Hours:** = 21.4 (to the last tenth-hour completed)

Lunch hours excluded. Each day must have description of activity. Hours must be entered daily.

Student's Signature: \_\_\_\_\_

---

Supervisor's Signature: \_\_\_\_\_

Supervisor's Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_