

## **Instructions: Pepperdine University School of Law**

Applicants for admission to the first-year class should have received a bachelor's degree from an approved college or university prior to registration.

### **Filing of Application**

Complete the Application for Admission. Make certain that each question has been answered completely, since the failure to do so will result in the application not being reviewed.

You must complete the following:

- I. Background
- II. Résumé
- III. Response to Mission
- IV. Personal Statement

The priority deadline is February 1, and the final application deadline is April 1. LSAC Credential Assembly Service (LSDAS) Law School Reports are requested upon receipt of the application.

### **Law School Admission Test**

The applicant must take the Law School Admission Test (LSAT) and request that the score be reported to the School of Law. Applicants are urged to take the LSAT as early as possible and no later than February of the year in which admission is sought. LSAT scores are valid for five years.

Applications for this examination and information regarding testing centers are obtainable on the Internet at [www.LSAC.org](http://www.LSAC.org) or by phoning LSAC at 215.968.1001.

Tests are given four times a year: February, June, September/October, and December.

### **Credential Assembly Service**

All applicants must register with the Credential Assembly Service. You may register through the LSAC website at [www.LSAC.org](http://www.LSAC.org). Once you have registered, an official transcript must be sent to LSAC from each educational institution you have attended. Transcripts should be sent to LSAC at: Law School Admission Council, 662 Penn Street, Box 2000-M, Newtown, PA 18940-0993. All transcript updates should be submitted to LSAC as well, not to Pepperdine University School of Law.

Foreign-educated applicants **must** use the JD Credential Assembly Service. This service is an extension of the Credential Assembly Service. All foreign transcripts should be sent to the address listed above.

### **Letters of Recommendation**

Two letters of recommendation are required. Recommendations should be furnished by those individuals who can best assess your ability to succeed in law school. When possible, at least one of the recommendations should be provided by a faculty member with whom you pursued your undergraduate studies. Relatives should not be asked to submit recommendations. The School of Law requires that your letters be submitted through the LSAC Letter of Recommendation Service that serves all member schools. This service is included in your Credential Assembly Service registration. Your letters will be

copied and sent to us along with your law school report when the Letter of Recommendation Service has received both letters. To use this service, follow the directions for submitting letters outlined in the *LSAC Information Book* or on LSAC's website, [www.LSAC.org](http://www.LSAC.org).

### **Scholarship Applications**

If you wish to be considered for the Faculty Scholars Award or a Diversity Scholarship (both found on the Supplemental Application), you must complete the appropriate application and mail it directly to the School of Law's Office of Admissions.

### **Financial Aid**

The financial aid application is available at [http://law.pepperdine.edu/admissions/financial\\_aid](http://law.pepperdine.edu/admissions/financial_aid). This application should be mailed to: Office of Financial Assistance, Pepperdine University School of Law, Malibu, CA 90263. Applications completed after the April 1 deadline will not be considered for need-based grants.

### **Transfer Admission**

Admission with advanced standing may be considered only for individuals who have satisfactorily completed the first year of their studies at a law school that is approved by the American Bar Association.

Transfer students must submit an official law school transcript along with a letter from the dean of each law school previously attended indicating the student is eligible to continue at such school and stating class rank. The admissions office will request a current law school report upon receipt of your application.

The deadline for transfer students to submit a completed application is July 15.

### **Accepting an Offer of Admission**

**ACCEPTANCE DEPOSIT:** The applicant is required to make two deposits to the School of Law. Unless the deposit is received on or before the date stated in the offer of admission, the acceptance may be canceled so that the place may be offered to another applicant. The first deposit of \$300 is required by April 15. If written notice of a decision not to enroll is received by the school on or before June 30 preceding the anticipated date of enrollment, \$150 of the acceptance deposit will be refunded to the applicant. Otherwise, the deposit is not refundable. The second deposit of \$300 is required by July 1. The second deposit is not refundable. For those applicants who matriculate, the acceptance deposits will be applied toward the first semester's tuition. Applicants admitted after April 15 will be given a different deposit deadline.

**OFFICIAL TRANSCRIPTS:** Each applicant who is admitted must request that a final transcript showing the award of a bachelor's degree and any graduate work be sent directly to the School of Law. **This requirement is in addition to, not instead of, the normal processing of transcripts through the Credential Assembly Service LSDAS.**