

PETITION FOR EXAMINATION SCHEDULE CHANGE

Pursuant to §6.13 of the Academic Policy Statement

Student Name _____ Email address: _____

Phone: _____

Anticipated Graduation Date _____ 2L__ 3L__

This Petition Requests:

___ A. Permission to reschedule exam based on sub-section 6.13 (A.) of the Academic Policy Statement.

___ B. Permission to reschedule exam based on sub-section 6.13 (B.) of the Academic Policy Statement.

Please read Academic Policy Statement § 6.13 and state clearly your reason for the requested change:

You must submit with this petition a copy of your current finals schedule with each of your final examinations circled. Please indicate below which examination you are requesting to change.

Course Name: _____ Professor: _____

Date and Time of Exam: Date _____ Time _____

Are you submitting multiple petitions? _____

If so, please list the other examinations that you are seeking to reschedule. _____

You must submit a separate petition for each examination that you would like to reschedule.

All representations contained herein are true, accurate and complete to the best of my knowledge.

Student Signature: _____

Date: _____

Action by Faculty Support Specialist:

Course Name _____,

Length and format of exam: ___ M/C; ___ Essay; ___ Other

Rescheduled Date: _____

Rescheduled Time: _____

Action by Dean: _____

SUB-SECTION 6.13 OF THE ACADEMIC STANDARDS POLICY

- 6.13 Exceptions to Scheduled Examination Policy: Students are required to take final examinations at the scheduled dates and times unless a deferment is approved. The Academic Dean schedules all examination deferments. Students should not make arrangements with their faculty or notify their faculty of the examination deferment; faculty cannot authorize any changes to the examination schedule. A student may be excused from scheduled exams only under the following circumstances:
- A. A student may petition for a deferred exam in the case of serious illness, personal hardship (such as the death or serious illness of a spouse, significant other, parent, child, sibling, grandparent or other close family member), accident or other emergency that arises during the examination period. The student requesting a deferred exam for such an emergency must have appropriate documentation demonstrating that the student was unable to take the examination at the scheduled time. In the case of a medical deferral, the student must be examined by a physician prior to or within 24 hours after the examination. Rescheduling in such genuine emergency situations beyond the student's control shall be governed as per below.
 - B. A student may petition for a deferred exam if the student has two examinations scheduled on the same day. The student may take the first examination at the scheduled time and the second examination at the next available time set in the exam schedule for deferred exams. If the time set for deferred exams falls on a Saturday, students may petition on religious grounds for an alternative day. All requests to reschedule examinations must be made in writing using the printed form "Petition for Examination Schedule Change." All requests must be approved by the Academic Dean.

Examinations deferred under Section (A.) must be made up as soon as possible, but no later than three weeks after the end of the examination period. If a student cannot take the examination within that time, the student will receive an Incomplete in the course and will be required to take the examination the next time the course is offered.

Midterm and other interim exams may be rescheduled at the professor's discretion. The intent of the policy is to regulate only final exam.

Spring 2012

FINAL EXAMINATION SCHEDULE

As of January 4, 2012, at 1:42 p.m.

<p>4/30</p> <p>8:30 am</p> <p>Complex Lit-Muller Fed Inc Tax Bus-McCarden Media & Law-Cossack National Sec Law-McNeal</p> <p>1:00 pm</p> <p>Evidence-Goodno Remedies-Scarberry Remedies-Ogden</p>	<p>5/1</p> <p>8:30 am</p> <p>Property International Tax-McCarden</p> <p>1:00 pm</p> <p>Federal Income Tax-Popovich Federal Income Tax-Caron</p>	<p>5/2</p> <p>8:30 am</p> <p>Mergers and Acquisitions</p> <p>1:00 pm</p> <p>Crim Pro (TTH)-McGoldrick Crim Pro (MW)-McGoldrick</p>	<p>5/3</p> <p>8:30 am</p> <p>Civil Pro Int'l Bus Transaction-Coe</p> <p>1:00 pm</p> <p>Community Property-Popovich Environmental Law-Allen Wills & Trusts-Knaplund</p>	<p>5/4</p> <p>8:30 am</p> <p>Business Plan-Bost Corporations-Kerr</p> <p>1:00 pm</p> <p>Bus Reorg Bankruptcy-Scarberry Fed Est & Gift Tax-Caron</p>
<p>5/7</p> <p>8:30 am</p> <p>Contracts Banking Law-Hager Internet Law-Caslin Water Resources-Saxer</p> <p>1:00 pm</p> <p>Con Structure-Pushaw Con Structure-James Domestic Violence-Doyle Law & the Disabled-Peterson</p>	<p>5/8</p> <p>8:30 am</p> <p>Election Law-Cihak Licensing-Gumer Securities Reg-Weisdorn</p> <p>1:00 pm</p> <p>Ethical Corp Pract-Bost Ethical Lawyering-Childress War Crimes-Einhorn Workers Comp-Herschbein</p>	<p>5/9</p> <p>8:30 am</p> <p>Criminal Law Immigration Law-Hill Legal History-Pushaw</p> <p>1:00 pm</p> <p>Con Law IR-Kniec Con Law IR-McDonald Fed Inc Tax Prop Trans-Racine Trademarks-Philpott</p>	<p>5/10</p> <p>8:30 am</p> <p>Accounting Lawyers-Whitney California Civ Pro-Schultz Hospital Law-Garner Sports Law-Weston</p> <p>1:00 pm</p> <p>Patent Law-Brooks Sentencing & Corrections-Snyder Arbitration Law-Scarberry</p>	<p>5/11</p> <p>8:30 am</p> <p>Torts</p> <p>1:00 pm</p>

RESCHEDULING EXAMS

**STUDENTS MAY NOT PETITION TO RESCHEDULE A FINAL EXAM
UNLESS TWO FINAL EXAMS ARE TO BE TAKEN ON THE SAME DAY**

**PETITIONS TO CHANGE ONE OF TWO EXAMS SCHEDULED FOR THE SAME DAY MUST BE
FILED BY THE SEVENTH WEEK OF CLASSES**

Every effort has been made to avoid conflicts between required courses and in the final exam schedules. As noted above, final exams will not be rescheduled unless a student has two final exams scheduled in the same day. Therefore, it is important for you to pay attention to the final exam schedule when you are selecting your courses. For additional details concerning the law school final exam policies go to <http://law.pepperdine.edu/pdfs/acaplicysta.pdf>