

Master of Dispute Resolution (MDR) Program

Step-by-Step Application Instructions

STEP 1: Create an LLM Account through the Law School Admission Council (LSAC) website. Even though you are not applying to our LLM program, you must still create an LLM account through LSAC, as LSAC does not issue alternate accounts. After you create an LLM account, you will be able to select our MDR degree via the Straus Institute online application.

1. Click “sign up now” at: <http://llm.lsac.org/LOGIN/Access.aspx>

2. Create an account by entering your personal information in all required fields, which are marked with an asterisk (*).

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3. Enter your contact information, including your current address.
4. In the “Institution of First Degree in Law” section, select the country and state/province where you have earned your undergraduate or graduate degree. If you have not earned a first degree in law, select “Institution Not Listed” under institution and then manually enter the city and institution name, as well as select institution type. Please note that either a bachelor’s degree or a first degree in law, from an accredited institution, is required for the MDR program. (A first degree in law is not required for the MDR program; however, it is required for the LLM programs.)

Institution of First Degree in Law
List the institution that awarded, or from which you expect, your degree even if some coursework was completed elsewhere. You will be able to list additional institutions once you have created your LLM.LSAC.org account.

Country
Select a country

Minimum degree requirements
Select a state/province

Institution
Select an institution

English name
No Translation On File

Field of study

Date attended (beginning)
month
year

Date attended (ending)
month
year

Date awarded or expected
month
year

Name of certificate, degree, or exams awarded in indigenous terms

Account Information

Username
6-20 characters consisting only of letters and numbers. No spaces or special characters allowed.

Security access question #1
Select a question

Answer to security access question #1

5. Create account details and “sign” the legal notice.

Account Information

Username
6-20 characters consisting only of letters and numbers. No spaces or special characters allowed.

Password
6-15 characters consisting only of letters and numbers; must contain at least one letter and one number and is NOT case sensitive.

Repeat password

Security access question #1
Select a question

Answer to security access question #1

Security access question #2
Select a question

Answer to security access question #2

Security access question #3
Select a question

Answer to security access question #3

Legal Notice

Law School Admission Council fees, policies, and procedures relating to, but not limited to, test registration, test administration, test score reporting, and the Credential Assembly Service (CAS), LLM Credential Assembly Service (LLM CAS), misconduct and irregularities in the admission process, and other matters may change without notice at any time.

Self-Managed Account. Your LSAC.org account provides a great deal of information about your activity with LSAC and with the law schools to which you may be applying. It is your responsibility to manage your account actively, ensuring that all relevant information is received, that all information is current and correct, and that all deadlines are met.

No Agency Created. LSAC collects and distributes information about you and transmits it to law schools according to its published policies. LSAC also provides you with information about law schools. LSAC's role in the collection and transmission of information does not mean that LSAC is your agent or an agent of any law school. LSAC has no authority to alter or waive any requirement of any law school. Any disputes between you and a law school must be resolved directly with that school.

Notices. By creating an LSAC.org account, you consent to the delivery of any legally required notices to the e-mail address associated with your account at the time a notice is sent.

Limited Warranty. LSAC warrants that the services it provides over the web will substantially perform their stated functions, when used in accordance with all given instructions and in compliance with LSAC policies, for so long as your LSAC file remains active. LSAC does not warrant that these services will meet your requirements or operate free from error. LSAC disclaims all other warranties and conditions either express or implied, including the warranty of merchantability, fitness for a particular purpose, and noninfringement of third party.

I acknowledge that I have read the Legal Notice and accept all of the terms of use of LSAC Online Services.

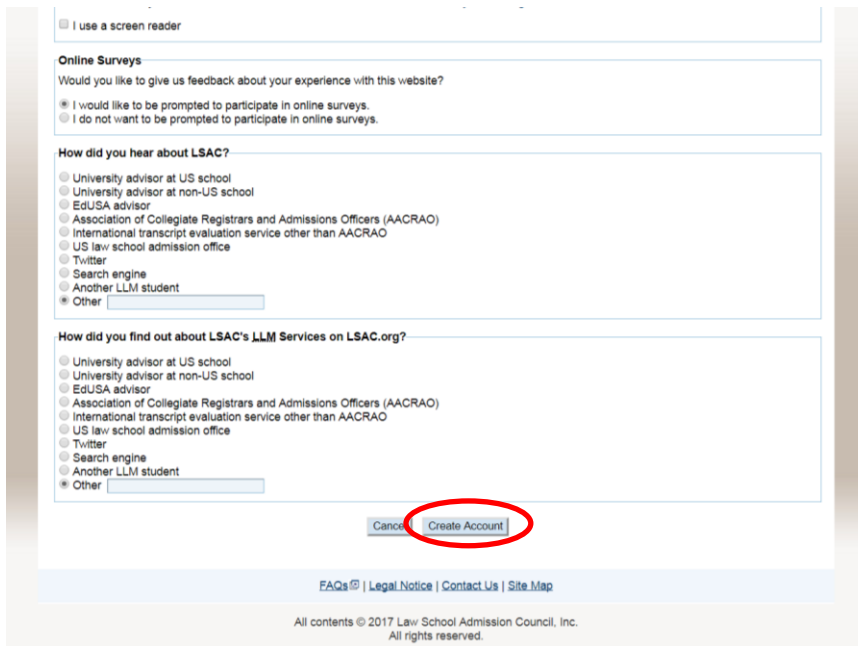
News and Alerts

LSAC sponsors various events, services, products, and publications of interest to law school applicants. Would you like to receive announcements of such services, products, and publications? (These updates are informational and are unrelated to the electronic transmission of score reports and other electronic documents that you may have elected to receive from LSAC.)

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6. Indicate communication preferences and then click “create account”. You will then be asked to verify that the data is correct. Please confirm to proceed forward with the application process or edit to change any information.



I use a screen reader

Online Surveys
Would you like to give us feedback about your experience with this website?

- I would like to be prompted to participate in online surveys.
- I do not want to be prompted to participate in online surveys.

How did you hear about LSAC?

- University advisor at US school
- University advisor at non-US school
- EdUSA advisor
- Association of Collegiate Registrars and Admissions Officers (AACRAO)
- International transcript evaluation service other than AACRAO
- US law school admission office
- Twitter
- Search engine
- Another LLM student
- Other

How did you find out about LSAC's LLM Services on LSAC.org?

- University advisor at US school
- University advisor at non-US school
- EdUSA advisor
- Association of Collegiate Registrars and Admissions Officers (AACRAO)
- International transcript evaluation service other than AACRAO
- US law school admission office
- Twitter
- Search engine
- Another LLM student
- Other

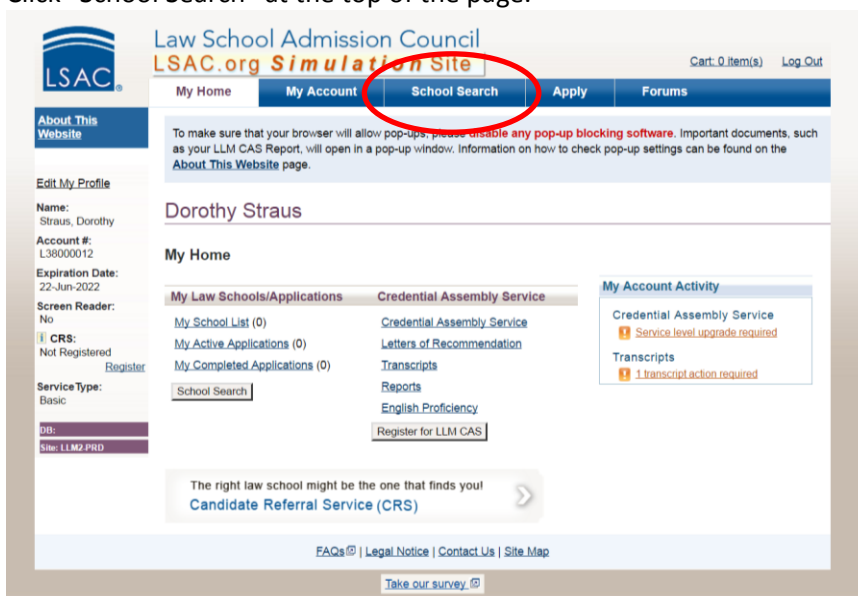
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7. Press the button to “Sign up for CRS” (Candidate Referral Service) or select “No thank you, not at this time”. Please be sure to keep your LSAC account number since this will be used for correspondence with LSAC and the Straus Institute.

STEP 2: Search for the Pepperdine application.

- a. Log into your new LSAC LLM account at: <http://llm.lzac.org/LOGIN/Access.aspx>
- b. Click “School Search” at the top of the page.



LSAC.org Simulation Site

Cart: 0 item(s) Log Out

My Home My Account **School Search** Apply Forums

To make sure that your browser will allow pop-ups, please disable any pop-up blocking software. Important documents, such as your LLM CAS Report, will open in a pop-up window. Information on how to check pop-up settings can be found on the About This Website page.

Dorothy Straus

My Home

My Law Schools/Applications	Credential Assembly Service
My School List (0)	Credential Assembly Service
My Active Applications (0)	Letters of Recommendation
My Completed Applications (0)	Transcripts
School Search	Reports
	English Proficiency
	Register for LLM CAS

My Account Activity

- [Credential Assembly Service](#)
- [Service level upgrade required](#)
- [Transcripts](#)
- [1 transcript action required](#)

The right law school might be the one that finds you!

[Candidate Referral Service \(CRS\)](#)

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- c. Choose to “Search Schools – Alphabetical”, then look for Pepperdine University School of Law under the “PQR” schools.

The screenshot shows the LSAC School Search interface. On the left is a user profile for Dorothy Straus. The main content area is titled 'School Search' and includes instructions on how to use the search. Three search filters are visible: 'Search Schools—Alphabetical', 'Search Schools—Areas of Interest', and 'Search Schools—Location'. The 'Alphabetical' filter is selected, and the 'Schools Alphabetically' button is circled in red. The 'Related Information' section on the right lists various document types like transcripts and letters of recommendation.

- d. Look for *Pepperdine University School of Law* under the “PQR” schools in the alphabetical range.

The screenshot shows the search results for 'Schools Listed Alphabetically by Name'. The 'PQR' range is selected in the 'Choose Alphabetical Range' section. A table of results is displayed, with Pepperdine University School of Law at the bottom. The table has columns for Action, School, City, State, and Areas of Interest.

Action	School	City	State	Areas of Interest
Add	Pace University - Elisabeth Haub School of Law	White Plains	NY	View areas of interest
Add	The Pennsylvania State University - TRANSFER STUDENTS ONLY	University Park	PA	View areas of interest
Add	The Pennsylvania State University, Dickinson Law	Carlisle	PA	View areas of interest
Add	The Pennsylvania State University, Penn State Law	University Park	PA	View areas of interest
Add	Pepperdine University School of Law	Malibu	CA	View areas of interest

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- e. Click “add” next to Pepperdine University School of Law. Please note that the add button will automatically turn into a “remove” button.

Expiration Date: 22-Jun-2022
Screen Reader: No
CRS: Not Registered
Service Type: Basic
DB: LLM2-PRD

Sort by: School Name

My School List | Back to Search | My Home

Legend
Add—adds the school to your school list to build a list of potential schools.
Remove—removes the school from your school list.
Saved—previously added to your school list. To remove please visit My School List.

Action	School	City	State	Areas of Interest
Add	Pace University - Elisabeth Haub School of Law	White Plains	NY	View areas of interest
Add	The Pennsylvania State University - TRANSFER STUDENTS ONLY	University Park	PA	View areas of interest
Add	The Pennsylvania State University, Dickinson Law	Carlisle	PA	View areas of interest
Add	The Pennsylvania State University, Penn State Law	University Park	PA	View areas of interest
Add	Pepperdine University School of Law	Malibu	CA	View areas of interest
Add	University of Pittsburgh School of Law	Pittsburgh	PA	View areas of interest
Add	Quinnipiac University School of Law	Hamden	CT	View areas of interest
Add	Regent University School of Law	Virginia Beach	VA	View areas of interest

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- f. Click on “My Home” (A) and then “My School List (B) to find the Pepperdine application after clicking on “My School List”.

LSAC.org Simulation Site
Cart: 0 Item(s) | Log Out

My Home | My Account | School Search | Apply | Forums

To make sure that your browser will allow pop-ups, please **disable any pop-up blocking software**. Important documents, such as your LLM CAS Report, will open in a pop-up window. Information on how to check pop-up settings can be found on the About This Website page.

Dorothy Straus

My Home

My Law Schools/Applications | Credential Assembly Service | My Account Activity

My School List (1 school) | Credential Assembly Service | Service level upgrade required
My Active Applications (0) | Letters of Recommendation
My Completed Applications (0) | Transcripts | 1 transcript action required

School Search | Reports | English Proficiency | Register for LLM CAS

The right law school might be the one that finds you! Candidate Referral Service (CRS)

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- g. Click on blue, bolded, and underlined “Pepperdine University School of Law” (A) to expand school information. Then, click on the blue “Application Information” button (B) to find available applications.

The screenshot shows the LSAC.org Simulation Site interface. The top navigation bar includes 'My Home', 'My Account', 'School Search', 'Apply', and 'Forums'. The left sidebar contains various menu items such as 'Overview', 'Credentials', 'Applications', 'School List', 'Active', 'LSAC Completed', 'Law School Reports', and 'Edit My Profile'. The main content area is titled 'My School List' and features a search box with 'Alpha' selected and a 'GO' button. Below the search box, the school name 'Pepperdine University School of Law' is displayed and highlighted with a red circle, with a red 'A' below it.

This screenshot shows the expanded view of the 'Pepperdine University School of Law' entry. The page is divided into three columns: 'My Law School Information', 'Apply/My Applications', and 'Learn About This School'. In the 'Apply/My Applications' column, the 'Application Information' button is highlighted with a red circle and labeled 'B'. Other visible text includes 'My Law School Order: Unsorted', 'My Notes', 'Date Added to School List: 22-Jun-2017', and a 'Delete School' link.

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- h. Click on “Apply and Submit Online” under the associated program and term you would like to start your studies (i.e., Spring 2018 – Master of Dispute Resolution Application) to begin the application process.

The screenshot shows the LSAC application portal for Pepperdine University School of Law. The navigation bar includes 'My Home', 'My Account', 'School Search', 'Apply', and 'Forums'. The left sidebar contains various menu items like 'Overview', 'Credentials', 'Applications', 'School List', 'Active', 'LSAC Completed', 'Law School Reports', 'Edit My Profile', and 'Register'. The main content area displays three application options for Spring 2018:

- Spring 2018 — Graduate Law EMS LLM Application**: Application Information: Application Fee: \$50. Note: Pepperdine University School of Law requires that you submit your application online. Button: Apply and Submit Online.
- Spring 2018 — Master of Dispute Resolution Application**: Application Information: Application Fee: \$0. Note: Pepperdine University School of Law prefers that you submit your application online. Button: Apply and Submit Online (circled in red).
- Spring 2018 — Straus Institute LLM Application**: Application Information: Application Fee: \$50. Note: Pepperdine University School of Law prefers that you submit your application online. Button: Apply and Submit Online.

- i. Click on the blue “Application” link to start the application.

The screenshot shows the LSAC application portal for Pepperdine University School of Law - Spring 2018 Master of Dispute Resolution Application. The page displays the application progress steps:

- Step One: Complete application forms**. The 'Application' button is circled in red.
- Step Two: Preview application**. Button: Preview Application (PDF).
- Step Three: Pay fees and submit**. Application Report: \$30. Button: Continue.

The right sidebar contains 'Transcripts' and 'Letters of Recommendation' sections. The bottom of the page includes links for 'FAQs', 'Legal Notice', 'Contact Us', and 'Site Map', along with a 'Take our survey' link and copyright information for 2017 Law School Admission Council, Inc.

- j. Mark “Yes, I agree that LSAC may provide my contact information to law schools whose e-applications I have saved” and then click “Save”.

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STEP 3: Complete application.

- ❖ Read “Instructions” and complete all sections under “Questions”. During this time, you may upload your personal statement, resume/curriculum vitae, and response to the mission statement, as well as any academic and criminal explanations.